
Pursuant to Article 23 and 25 of the Law on Innovation Activity (“Official Gazette of the RS”, no. 110/05, 18/10 and 55/13 - hereinafter: the Law), Provincial Assembly Decision on Establishing the Limited Liability Company “Science and Technology Park Novi Sad LLC Novi Sad (“Official Journal of the AP Vojvodina”, no. 8/2019) and Decision on Announcing and Conducting the Call for Proposals Number 93/21, passed on 2nd September 2021 at the session of the Company Assembly, the Science and Technology Park Novi Sad LLC Novi Sad, is announcing the

PUBLIC CALL TO TECHNOLOGY DEVELOPMENT COMPANIES

for membership in the Science Technology Park Novi Sad

The Science and Technology Park Novi Sad LLC Novi Sad (hereinafter: The STP Novi Sad) was founded by the Autonomous Province of Vojvodina, for the purpose of gathering the companies and organisations dealing with innovation activity, which are to become members of the park pursuant to Article 23 of the Law on Innovation Activity and which will be provided with the premises, infrastructure conditions and services, along with other conditions stipulated in the Law, required for their activity in the field of scientific research and innovation, aimed at their connecting and most efficient use of new technologies, designing and placement of new products and services on the market, promotion of research and scientific results, creating the environment for entrepreneurial development, creation of new jobs and ensuring the conditions required for development of innovative start-up companies.

1. RIGHT TO PARTICIPATE

Those having the right to participate in this public call include **technology companies** dealing with innovation activity and/or development of new products, processes and services, or enhancement of the existing ones, in fact:

- micro, small and medium sized companies;¹
- Large companies wishing to locate their development departments in the STP Novi Sad.

Domestic and foreign companies from the previous paragraph may participate providing that:

1. Their business operation corresponds to the purpose of the STP Novi Sad;
2. Their technical and logistical requirements correspond to the infrastructure capabilities of the STP Novi Sad;
3. they are not subject to legal proceedings of liquidation and bankruptcy, nor have they been imposed a measure of permanent and temporary prohibition of performing their business activity;

¹ Pursuant to Article 6 of the Law on Accounting (“Official Gazette of RS” no. 73/2019 and 44/2021 – other law), **micro entities** shall be classified as legal persons that do not exceed: a) the average number of employees being 10; 2) operating income of 700,000 EUR in RSD equivalent and c) the average value of operating assets of 350,000 EUR in RSD equivalent; **small entities** shall be classified as legal persons that do not exceed: a) the average number of employees being 50, b) operating income of 8,000,000 EUR in RSD equivalent; and c) the average value of operating assets of 4,000,000 EUR in RSD equivalent; **medium entities** shall be classified as legal persons that do not exceed: a) the average number of employees being 250, b) operating income of 40,000,000 EUR in RSD equivalent and c) the average value of operating assets of 20,000,000 EUR in RSD equivalent; **large entities** shall be classified as legal persons that exceed both criteria specified for small and medium entities.

4. they have operated without a loss for the last three years and have settled their obligations based on taxes and contributions.

Newly established companies may apply for the Public Call provided they can prove the existence of a team with significant entrepreneurial experience and business management skills, as well as references through realised investments, partnerships, first users/customers of their innovative products/services, which classifies them into a group of companies whose development phase goes beyond the incubation programme.

Large foreign companies wishing to locate their development departments in the STP Novi Sad, will be obliged to register in Serbia either the legal entity of which they are the founder, or the branch office or representation office of a foreign legal entity, following the applicable regulations in the field of status commercial law and registration of business entities, before the competent register, prior to obtaining the status of a member of the STP Novi Sad

In this Public Call, the companies of the same ownership structure (entirely or in part), and/or those companies with the status of **associated entities**, pursuant to Article 2 of the Law on Banks, may only file one application for membership in the Science Technology Park Novi Sad.

2. SET OF SERVICES AND MEMBERSHIP FEE

Membership in the STP Novi Sad provides the right to use the following set of services:

- infrastructure services – available office space in the building of the STP Novi Sad, at 1 Fruškogorska Street, Novi Sad, along with the use of common rooms, meeting room, presentation room;
- Expert services:
 - Business consultations and planning;
 - Consulting services in the field of innovation development and commercialisation;
 - Education and professional development in training programmes;
 - Networking and promotional activities;
 - Cooperation with the University of Novi Sad.

The membership contract with the STP Novi Sad is concluded for a definite period of three (3) years, with a possibility of contract extension.

Membership fee for the use of office space is as follows:

- 10 EUR /m² per month, VAT excluded, for the part of office space which is not furnished with furniture;
- 12 EUR /m² per month, VAT excluded, for the part of office space which is furnished with furniture.

In addition to the membership fee, members will also be charged for **overhead expenses**,² in proportion to the area of office space being used. Payment is made based on the submitted invoices. Services that are not specified in Item 2 will be agreed on separately, in accordance with needs indicated by the members.

3. OFFICE SPACE FOR TECHNOLOGY DEVELOPMENT COMPANIES

Out of the total available capacity of the building intended for technology development companies, which is 7,797.06 m², the capacity of 6,759.29 m² made available in this Public Call is as follows:

Floor	Space Label	Area (m ²)	Furniture Equipment
1st	I/1	119.80	furnished
2nd	II/1	835.39	not furnished
	II/2	459.98	furnished
	II/3	12.24	furnished
	II/4	159.93	furnished
3rd	III/1	151.64	furnished
	III/2	207.05	furnished
	III/3	90.81	furnished
	III/4	12.24	furnished
	III/5	956.82	not furnished
4th	IV/1	152.58	furnished
	IV/2	85.22	furnished
	IV/3	12.58	furnished
	IV/4	207.38	furnished
	IV/5	95.02	furnished
	IV/6	1,040.89	not furnished
5th	V/1	2,159.72	not furnished

Sketches of the office space are available at [link](#)

4. SELECTION CRITERIA

The assessment of the submitted applications will be conducted according to the following **criteria groups**.

1. Technological profile

Companies will be evaluated on the basis of the compatibility of their scope of work with the fields defined in the Smart Specialization Strategy of the Republic of Serbia (Chapter 5) and on

² Overhead expenses include actual costs of energy sources, indirect and utility costs, maintenance costs, security costs, costs of cleaning etc.

the basis of the level of the technology intensity of companies (high-technology, medium-technology, low-technology).

The Smart Specialization Strategy of the Republic of Serbia (4S) for the period 2020 to 2027 ("Official Gazette of the RS", No. 21/2020) defined the following priority areas:

- Information and communications technologies: Custom software development, own product development etc.;
- Food for future: High-technology agriculture, value added products, sustainable food production chain;
- Future machines and manufacturing systems: General and special-purpose machines, information for smart management - Industry 4.0, smart components and tools;
- Creative industries: Creative audiovisual production, video game industry and interactive media, smart packaging.

2. Innovation

Innovation will be measured by the degree of development and commercialisation of new products, processes and services of a company, its previous references and the quality of the proposed team.

3. Cooperation and association of a company with science-research sector

Association of research results with products, services and processes or software which will find their way in the market.

4. Job creation potential

Enterprises will be assessed on the basis of the number of newly created jobs, especially those intended for highly qualified professionals.

5. Current and planned company growth and export potential

Existing and projected growth of company revenues, especially in relation to the growth of revenues from the development of new innovative products and services. Business entities which are export and foreign market oriented will be one of the priorities of this Public Call.

5. DEADLINES AND METHOD OF APPLICATION

HOW TO APPLY

Applications shall be submitted in the form defined by this Public Call.

The application form can be downloaded at [link](#)

Applications for participation in the Public Call are submitted in one of the following ways:

- To e-mail address javnipoziv@ntpns.rs;
- In writing, in a sealed envelope, to the registered mail: Science Technology Park Novi Sad, 1 Fruškogorska Street, 21000 Novi Sad, with the title "Application for Public Call to Technology Development Companies for Membership in the STP Novi Sad."

The STP reserves the right to request further clarification of the submitted documentation. All incomplete and untimely applications shall not be considered.

Interested parties may send a query concerning the Public Call to javnipoziv@ntpns.rs

Applicants may visit the STP Novi Sad office space, subject to technical possibilities, by appointment only made by e-mail to javnipoziv@ntpns.rs

DEADLINE FOR APPLICATION SUBMISSION

Public Call was announced on 2nd September 2021, and the deadline for application submission is until 4th October 2021, after which the decision making procedure will be conducted on the submitted applications.

The evaluation of the received applications will be carried out by the committee appointed by the STP Novi Sad. During the evaluation process, if necessary, an interview will be held with candidates, in order to gather further information relevant for decision making process.

The decision on the results of the Public Call shall be published on the official website of the STP Novi Sad.

The competition for admission of tenants defined by this Public Call will be constantly open and decision making process on received applications will be ongoing until capacity is full. Subsequent decision making process will be carried out as necessary, at least once in every three months.

If the candidate, meeting all the conditions for signing the contract, withdraws the application or fails to conclude the contract within 15 days, the capacities will be filled by the next candidate from the rankings.

The office space will be filled up in succession by the STP members, in accordance with the existing spatial units of the complex and technical capacities and in line with technical possibilities, after the completion of the construction of the building.